



## **ROCHESTER COMMUNITY SCHOOLS**

501 West University Drive, Rochester, Michigan

### **BOARD OF EDUCATION REGULAR (VIRTUAL) MEETING**

May 4, 2020 at 7:00 PM

### **MINUTES**

#### **Call to Order**

A Regular Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held virtually on Monday, May 4, 2020 via Zoom Webinar and YouTube Live. President Kristin Bull called the meeting to order at 7:00 p.m.

#### **Roll Call**

Members Present: Kristin Bull, Kevin Beers, Michelle Bueltel, Mike Zabat, Barb Anness, Andrea Walker-Leidy and Scott Muska

Members Absent: None

Others Present: Dr. Robert Shaner, Debi Fragomeni, Elizabeth Davis, Dana Taylor, Lori Grein, Carrie Lawler, Cory Heitsch, Concetta Lewis, Matt McDaniel, Cindy Lindner, and approximately 40 visitors.

#### **Spotlight on Success**

##### **A. Recognition of Student Representatives**

Kristin Bull thanked all of our student reps for their dedication throughout the year and asked them to share their perspective about what resilience means to them.

Dr. Shaner and Debi Fragomeni also thanked the student reps for their commitment, being an inspiration and for reminding us of our compelling why.

##### **B. Music Program**

Lori Grein introduced Erin Holden, Music Coordinator for RCS, and students Maya Shih and Sophia Wahl who shared what the music program has meant to them. Erin proudly announced that Rochester Community Schools was designated as one of 14 districts in Michigan honored among the "Best Community for Music Education" by the NAMM Foundation.

### **Communications**

#### **A. Secretary of the Board of Education**

Michelle Bueltel shared two communications were received by the Board of Education since the prior meeting: Donald McLaughlin requesting the video of the 4/27 work session; and Gregory Urbin regarding a coaching contract.

#### **B. Citizens Requesting Placement on the Agenda**

None

#### **C. Members of the Board of Education**

Kristin Bull received communication from the following individuals regarding leadership at Delta Kelly: Anne Montour, Paola Pallende, The Staehlin family, Jen Colarossi, Matt and Amanda McPeak, Amanda Quinlan, Jennifer Soldan, Suzanne Sebastian, Dawn Kelley and Laura Cox.

Barb Anness received communication from Marc Katz, President of the Board of Education, Oakland Schools, regarding a MASB meeting.

### **Consent Agenda**

A motion was made to approve the Consent Agenda items as presented.

- A.** Current Bills Payable for April 1, 2020 through April 30, 2020 in the amount of \$4,305,452.62
- B.** Board of Education Regular Meeting Minutes, April 13, 2020
- C.** Board of Education Work Session Minutes, April 27, 2020
- D.** Reaffirmation of the Parental and Family Involvement Policy 2102

Moved by: Scott Muska

Supported by: Kevin Beers

Vote: 7-0

### **Reports**

Dr. Shaner reported on the April 27 Superintendent Steering Committee meetings. Agenda items included construction and the COVID-19 Task Force.

Dana Taylor reported on the April 20, 2020, Superintendent Business, Operations and Support Advisory Committee meeting. Agenda item included cost estimates to the District's response to the COVID-19 pandemic; food service preparation and distribution; cleaning and disinfecting of buildings; transportation vendor agreement; construction projects and timelines; and the implementation of online enrollment.

Elizabeth Davis reported on the April 21, 2020, Superintendent Policy and Curriculum Committee meetings. Agenda items included: remote learning; budget; Caring Steps; food service contract; reaffirmation of the Parental and Family Involvement Policy; and the transportation contract.

## **New Business**

### **A. Human Resources Report**

Chief Human Resources Officer Elizabeth Davis presented the following recommendations:

#### **REA RESIGNATION**

Kari Giarmo, 2<sup>nd</sup> grade teacher at Hamlin Elementary, submitted her letter of resignation effective at the end of the school year. Ms. Giarmo has been with the district since August 2016.

#### **REA RETIREMENTS**

Pamela Glaysher, English Language Learner teacher at West Middle School, submitted her letter of retirement effective at the end of the school year. Ms. Glaysher has been with the district since November 1994.

Anne Thomson, 5<sup>th</sup> grade teacher at Hamlin Elementary, submitted her letter of retirement effective at the end of the school year. Ms. Thomson has been with the district since September 1987.

Katherine Zald, Learning Consultant at University Hills Elementary, submitted her letter of retirement effective at the end of the school year. Ms. Zald has been with the district since August 1991.

Motion to approve the Human Resource Report, as presented.

Moved by: Barb Anness

Supported by: Michelle Bueltel

Vote: 7-0

### **B. Bid Awards**

Dana Taylor presented the following recommendations:

#### **Award of Landscaping Improvements**

The original scope of the project included landscaping improvements around main entrances at seven (7) school buildings; Stoney Creek High School, Hart Middle School, and Brewster, Delta Kelly, Meadow Brook, North Hill, and University Hills Elementary Schools. The district awarded a contract for five (5) of the schools on August 19, 2019. We recommend proceeding with the original specifications for the remaining projects at Brewster and University Hills Elementary Schools at this time.

The recommendation was to award the contract in the contract sum of \$87,044.50 plus \$4,400 for allowances for a total project cost in the amount of \$91,444.50.

#### **Purchase of Four (4) Buses through the MSBO 2019-2020 Bus Purchase Program**

Currently the District owns and operates a fleet of 124 school buses. It is recommended that the District purchase a total of four (4) school buses as detailed in the attached documents; of which all are 47-Passenger Special Education replacement buses.



The recommendation to purchase four (4) school buses is not to exceed \$399,896.00 plus the MSBO Cooperative bus bid fee of \$1,250 for a total of \$401,146.00. This amount has been included as part of the Capital Projects - Bond 2015 budget.

#### Reading Recovery Books

This purchase is for sets of reading recovery books which will be implemented in the 2020-21 school year in first grade classrooms district-wide. The number of sections will determine the number of book sets needed. The items selected are approved by the National Council of Reading Recovery.

The recommendation to purchase Reading Recovery Books is not to exceed \$48,451.50.

#### Community Education Brochure Printing

This purchase is for printing brochures beginning with the 2020-21 year and has an option to renew the contract each year for a maximum of four (4) additional years. The current practice is to produce the brochure three (3) printings per fiscal year – for fall, winter/spring, and summer – at 64 pages, but bids for additional page formats were also requested and included on the bid summary.

The recommendation was to award the contract in the amount of \$10,398 - \$12,955.52, dependent upon the number of brochure pages for each printing.

#### Award of Contract and Approval of Current Project Costs for Serving Area Upgrades at Rochester High School and Rochester Adams High School

The project includes serving area upgrades at two (2) school buildings; Rochester High School and Rochester Adams High School. Two alternates were selected. "Alternate 1" is to extend the new flooring at AHS from the serving area to also include the alcove and cafeteria flooring which will match what exists at RHS. "Alternate 3A" is to extend the epoxy flooring into the kitchen over the existing flooring at AHS.

The recommendation was to award the contract in the contract sum of \$937,582.00 plus \$46,879.10 for allowances for a total project cost in the amount of \$984,461.10.

Board discussion included: clarification on gas vs. diesel buses; clarification on Reading Recovery book sets; clarification on brochure printing contract (printing once a year vs. three); clarification on why alternates were not used for serving area updates.

Motion to approve the Bid Awards, as presented.

Moved by: Barb Anness

Supported by: Kevin Beers

Vote: 7-0

#### Additional Business

##### **A. Citizens Present at the Meeting**

Emily Stowe, parent at Delta Kelly Elementary, thanked the Board and Administrators.

Stacy Miller, parent at Delta Kelly Elementary, thanked the Board and Administrators for their support and highlighted some of the programs she appreciated during her son's time at Delta Kelly.

## **B. Members of the Administration**

Dr. Shaner thanked Lt. Gov. Gilchrist, Sen. McMorrow and Congresswoman Slotkin for joining the Class of 2020 Town Hall as well as the students and parents who participated.

Dr. Shaner also shared that plans for graduation are underway and March 12 is the kickoff to the virtual Honors Convocations.

Finally, Dr. Shaner extended Cabinet's gratitude and appreciation to RCS teachers and instructional staff.

Debi Fragomeni shared that online enrollment is now live on our website. Debi highlighted the April 30 webinar with middle school students and the Center for Trauma Resilient Communities. Debi thanked Doug Hill for his time and collaboration on how to best support our teachers.

## **C. Members of the Board of Education**

Michelle Bueltel thanked the RCS teachers for all they do for our students. She shared that RAYA continues to meet to see how they can best serve the needs of students in our district.

Kristin Bull shared her appreciation and gratitude for RCS teachers.

## **Announcements**

May 18 – Board of Education Work Session, 7pm

## **Adjournment**

A motion was made to adjourn the meeting at 8:02 p.m.

Moved by: Michelle Bueltel

Seconded by: Kevin Beers

Vote: 7-0

Respectfully submitted:

Christina Whitmore  
Recording Secretary

Approved by:

Michelle Bueltel  
Secretary, Board of Education