Robert Shaner, Ph.D.

Superintendent

Debi Fragomeni

Deputy Superintendent of Teaching & Learning



Dana J. Taylor, CPA, CFFDeputy Superintendent of Business Affairs

Elizabeth A. Davis
Chief Human Resource Officer

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MEMORANDUM

June 24, 2019

To: Dr. Robert Shaner, Superintendent

From: Dana Taylor, Deputy Superintendent of Business Affairs

Subject: School District Budget Amendment for the 2018-2019 Fiscal Year

Attached you will find schedules of proposed changes to the General Fund, Food Service Fund, Bookstore Fund, Caring Steps Fund, Debt Service Fund, and Capital Projects Fund budgets. These budgets were reviewed in detail at the May 20 Board of Education work session. The General Fund budget includes additional revenue of \$1,576,236. This is a result of adjustments to state aid, Medicaid reimbursement, and grants. In addition, the General Fund expenditures increased \$1,732,846. This is a result of increases in salary and benefits, facilities operations, and transportation costs. As a result, the General Fund will add \$987,571 to fund balance.

The Caring Steps Fund budget includes increases to revenue of \$67,000. This is a result of increased enrollment and an increase in the transfer from general fund. In addition, the Caring Steps Fund expenditures increased by \$67,000. This is a result of increased staffing needs and facilities costs. Budgeted revenues equal budgeted expenditures so there will be no addition to fund balance.

The Food Service Fund budget includes decreases to revenue of \$55,693. This is a result of a changes in local revenue projections. In addition, the Food Service Fund expenditures increased by \$599,754. This is a result of investments made in kitchens and servery areas. As a result the Food Service Fund will spend \$492,116 of fund balance.

The Bookstore Fund budget includes increases to revenue of \$13,136. This is a result of increased sales at the bookstores. In addition, the Bookstore Fund expenditures increased by \$16,972. This is a result of the additional supplies that were need because of the increase in revenue. As a result the Bookstore Fund will add \$214 to fund balance.

The Debt Service Fund budget includes decreases to revenue of \$305,102. This is a result of a decrease in tax collections. In addition, the Debt Service Fund expenditures decreased by \$962,325. This is a result of a decrease in in bond interest. As a result the Debt Service Fund will add \$1,314,000 to fund balance.

The Capital Projects Fund budget includes increases to revenue of \$57,975,098. This is a result of the issuance of the Series II bonds. In addition, the Capital Projects Fund expenditures increased by \$8,583,378. This is a result of updated projections to approved projects. As a result the Capital Projects Fund will add \$11,717,169 to fund balance.

Based on this information, we recommend THAT the Rochester Board of Education approve the School District Budget Amendment for the 2018-2019 Fiscal Year.

Please let me know if you need any additional information.

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION ROCHESTER COMMUNITY SCHOOLS

2018-2019 BUDGET AMENDMENT

RESOLVED, that this resolution shall be the **GENERAL FUND** Appropriation Act of the Rochester Community Schools for the fiscal year 2018-2019: A resolution to make appropriations; and to provide for the disposition of all income received by Rochester Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **GENERAL FUND** of Rochester Community Schools for fiscal year 2018-2019 be adopted as follows:

	\$ 28,480,858
	135,323,001
	4,712,633
<u>.</u>	11,384,236
	179,900,728
\$31,250,094	
987,571	
32,237,665	
-	(987,571)
	\$178,913,157
	987,571

BE IT FURTHER RESOLVED, that \$178,913,157 in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures INSTRUCTION:		
Basic Programs	\$	82,542,027
Added Needs	Ψ	21,381,717
Adult and Continuing Education		237,678
Adult and Continuing Education		237,070
SUPPORT SERVICES:		
Pupil Support		15,038,936
Instructional Support		8,551,604
General Administration		1,434,561
School Administration		8,839,467
Business Support		2,342,924
Operations & Maintenance		14,784,016
Transportation		7,738,265
Central Support		6,637,485
Other Support		2,824,826
Other Support		2,024,020
COMMUNITY SERVICES		3,317,585
BUILDING IMPROVEMENTS		2,880,724
DEBT SERVICE		36,342
5-51 5-1111-0-		00,0.1
TRANSFERS:		
Interfund Transfer		325,000
	_	120,000
Total Appropriated for General Fund	\$	178,913,157
rotal rippropriated for Constant and	Ψ	170,010,107

This appropriation to become effective June 24, 2019

ROCHESTER COMMUNITY SCHOOLS GENERAL FUND BUDGET AMENDMENT June 30, 2019

	2017-18			2018	-19	
-	Final		Original	Budget		Proposed
	Actual		Budget	Amendment #2	Adjustments	Budget
REVENUE:						
Local Revenue	\$ 26,438,162	\$	26,669,868	\$ 28,251,911	\$ 228,947	\$ 28,480,858
State Revenue	131,113,691	•	131,334,831	134,100,406	1,222,595	135,323,001
Federal Revenue	4.091.410		4.263.820	4.698.543	14.090	4.712.633
Transfers In & Other Financing Sources	11,677,137		11,663,571	11,273,632	110,604	11,384,236
TOTAL REVENUE & OTHER SOURCES	173,320,400		173,932,090	178,324,492	1,576,236	179,900,728
					-	
EXPENDITURES:					-	
INSTRUCTION:					-	
Basic Programs	80,141,949		82,323,526	82,780,885	(238,858)	82,542,027
Added Needs	19,909,667		20,268,123	21,128,510	253,207	21,381,717
Adult and Continuing Education	140,109		171,041	274,875	(37,197)	237,678
TOTAL INSTRUCTION	100,191,725		102,762,690	104,184,270	(22,848)	104,161,422
SUPPORT SERVICES:					-	
Pupil Support	14,693,611		14,631,495	14,988,407	50,529	15,038,936
Instructional Staff Support	7,265,688		8,091,417	8,600,349	(48,745)	8,551,604
General Administration	1,114,586		1,185,243	1,448,872	(14,311)	1,434,561
School Administration	8,511,989		8,646,858	8,670,782	168,685	8,839,467
Business Support	1,914,071		2,175,132	2,288,021	54,903	2,342,924
Operations, Maintenance & Security	13,963,173		13,912,273	14,428,457	355,559	14,784,016
Pupil Transportation Services	7,298,214		7,581,635	7,720,147	18.118	7,738,265
Central Support	7,528,254		6,812,981	6,657,218	(19,733)	6,637,485
Other Support	2,626,324		2,674,276	2,782,730	42,096	2,824,826
TOTAL SUPPORT SERVICES	64,915,910		65,711,310	67,584,983	607,101	68,192,084
					-	
COMMUNITY SERVICES	2,920,806		3,131,032	3,294,658	22,927	3,317,585
BUILDING IMPROVEMENT SERVICES	2,907,938		1,053,900	1,763,900	1,116,824	2,880,724
DEBT SERVICE	36,341		77,500	77,500	(41,158)	36,342
	5,865,085		4,262,432	5,136,058	1,098,593	6,234,651
OTHER FINANCING USES:					-	
Interfund Transfer	-		-	275,000	50,000	325,000
TOTAL OTHER USES	-		=	275,000	50,000	325,000
TOTAL EXPENDITURES & OTHER USES	170,972,720		172,736,432	177,180,311	1.732.846	178,913,157
EXCESS (SHORTAGE) REVENUES OVER	170,972,720		172,730,432	177,100,311	1,732,040	170,913,137
EXPENDITURES	2,347,680		1,195,658	1,144,181	(156,610)	987,571
FUND DALLANCE DECIMAINS OF YEAR	20 002 444		24 250 024	24 250 004		24 250 024
FUND BALANCE - BEGINNING OF YEAR FUND BALANCE - END OF YEAR	28,902,414 \$ 31.250.094	\$	31,250,094 32,445,752	31,250,094 \$ 32,394,275		31,250,094 \$ 32,237,665
FUND BALANCE - END OF TEAR	φ 31,230,094	Φ	32,440,752	φ 32,394,275		φ 32,231,005
FUND BALANCE AS PERCENT OF EXPENDITURES	18.28%		18.78%	18.28%		18.02%

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION ROCHESTER COMMUNITY SCHOOLS

2018-2019 BUDGET AMENDMENT

RESOLVED, that this resolution shall be the EARLY LEARNING CENTER FUND Appropriation Act of the Rochester Community Schools for the fiscal year 2018-2019: A resolution to make appropriations; and to provide for the disposition of all income received by Rochester Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **EARLY LEARNING CENTER FUND** of Rochester Community Schools for fiscal year 2018-2019 be adopted as follows:

Revenues Local Transfers In & Other Financing Uses	\$	434,180 325,000.00
Total Revenue		759,180
Fund Balance July 1, 2018 \$0 Fund Balance Appropriated to Expenditures (0) Estimated Fund Balance June 30, 2019 (0)		
Revenue Appropriated to Fund Balance		-
Total Appropriated for Early Learning Center Fund Expenditures		\$759,180
BE IT FURTHER RESOLVED, that \$759,180 in the EARLY LEARNING CENTER FUND is her appropriated in the amounts and for the purposes set forth below: Expenditures INSTRUCTION: Basic Programs	eby \$	219,832
SUPPORT SERVICES: Instructional Support Operations & Maintenance Central Support	·	188,763 162,911 30,000
COMMUNITY SERVICES		157,674
Total Appropriated for Early Learning Center Fund This appropriation to become effective June 24, 2019	\$	759,180

ROCHESTER COMMUNITY SCHOOLS CARING STEPS FUND June 30, 2019

		2018-19										
		Original Budget		Original Budget		-			posed Budget	Adju	stments	posed Budget
	REVENUE:					,						
100	Local Revenue	\$	2,578,160	\$	417,180	\$	17,000	\$ 434,180				
600	Transfers In & Other Financing Sources				275,000		50,000	325,000				
	TOTAL REVENUE & OTHER SOURCES		2,578,160		692,180		67,000	759,180				
	EXPENDITURES: INSTRUCTION:											
110	Basic Programs		1,958,862		188,585		31,247	219,832				
110	Basic Frograms		1,000,002		100,000		01,247	213,002				
	SUPPORT SERVICES:											
220	Instructional Staff Support		292,426		169,567		19,196	188,763				
260	Operations, Maintenance & Security		252,825		146,911		16,000	162,911				
280	Central Support		30,000		30,000			30,000				
	TOTAL SUPPORT SERVICES	·	575,251		346,479		35,195	381,674				
	COMMUNITY SERVICES				157,117		557	157,674				
	TOTAL EXPENDITURES & OTHER USES		2,534,113		692,180		67,000	759,180				
	EXCESS (SHORTAGE) REVENUES OVER EXPENDITURES		44,047		-			-				
740	FUND BALANCE - BEGINNING OF YEAR				-			-				
	FUND BALANCE - END OF YEAR	\$	44,047		-		=	\$ -				
	FUND BALANCE AS PERCENT OF EXPENDITURES		1.74%		0.00%			0.00%				

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF ROCHESTER COMMUNITY SCHOOLS

2018-19 BUDGET AMENDMENT

RESOLVED, that this resolution shall be the **BOOKSTORE FUND** Appropriation Act of the Rochester Community Schools for the fiscal year 2018-2019: A resolution to make appropriations; and to provide for the disposition of all income received by Rochester Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **BOOKSTORE FUND** of Rochester Community Schools for fiscal year 2018-2019 be adopted as follows:

Revenues

Sales		\$ 95,186
Total Revenue		95,186
Fund Balance June 30, 2018	\$ 75,129	
Fund Balance Appropriated to Expenditures	 214	
Projected Fund Balance June 30, 2019	\$ 75,343	
Fund Balance Appropriated to Expenditures		(214)
Total appropriated for Bookstore Fund Expenditures		\$ 94,972

BE IT FURTHER RESOLVED, that \$78,000 in the **BOOKSTORE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Support Services - Business	1,750
Support Services - Other	93,222
Total appropriated - Bookstore Fund	\$ 94,972

This appropriation to become effective June 24, 2019

ROCHESTER COMMUNITY SCHOOLS BOOKSTORE FUND BUDGET PROJECTION June 30, 2019

		2017-18		2017-18					
		Final		Original				Proposed	
			Actual	E	Budget	Adjı	ustments	Е	Budget
	REVENUE:								
100	Local Revenue	\$	83,695	\$	82,050	\$	13,136	\$	95,186
	TOTAL REVENUE & OTHER SOURCES		83,695		82,050		13,136		95,186
	EXPENDITURES:								
	SUPPORT SERVICES:								
250	Support Services-Business		1,340		1,650		100		1,750
290	Support Services-Other		75,708		76,350		16,872		93,222
	TOTAL EXPENDITURES		77,048		78,000		16,972		94,972
	OTHER FINANCING USES:								
600	Interfund Transfer		_		_		_		_
	TOTAL OTHER USES		-		-		-		-
	TOTAL EXPENDITURES & OTHER USES		77,048		78,000		16,972		94,972
	EXCESS (SHORTAGE) REVENUES OVER EXPENDITURES		6,647		4,050				214
740	FUND BALANCE - BEGINNING OF YEAR FUND BALANCE - END OF YEAR	\$	68,482 75,129	\$	75,129 79,179			\$	75,129 75,343
	FUND BALANCE AS PERCENT OF EXPENDITURES				101.51%				79.33%

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION ROCHESTER COMMUNITY SCHOOLS

2018-2019 BUDGET AMENDMENT

RESOLVED, that this resolution shall be the **FOOD SERVICE FUND** Appropriation Act of the Rochester Community Schools for the fiscal year 2018-2019 A resolution to make appropriations; and to provide for the disposition of all income received by Rochester Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **FOOD SERVICE FUND** of Rochester Community Schools for fiscal year 2018-2019 be adopted as follows:

Revenues

Local	\$ 2,231,400
State	120,745
Federal	1,060,000
County and Other Proceeds	2,912

Total Revenue 3,415,057

Fund Balance June 30, 2018	\$1,918,861
Fund Balance Appropriated to Expenditures	(492,116)
Projected Fund Balance June 30, 2019	1,426,745

Revenue Appropriated to Fund Balance 492,116

Total Appropriated for Food Service Fund Expenditures \$ 3,907,173

BE IT FURTHER RESOLVED, that \$3,907,173 in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:

SUPPORT SERVICES:

Operations & Maintenance	\$ 2,400
Support Services-Other	3,432,802
	3,435,202

BUILDING IMPROVEMENT SERVICES 471,971

Total Appropriated for Food Service Fund \$3,907,173

This appropriation to become effective June 24, 2019

ROCHESTER COMMUNITY SCHOOLS FOOD SERVICE FUND BUDGET PROJECTION June 30, 2019

			2017-18				
			Final	Original	November		Proposed
			Actual	Budget	Amendment	Adjustments	Budget
	REVENUE:			Ü			
100	Local Revenue	\$	2,272,448	\$ 2,366,012	\$ 2,305,750	\$ (74,350)	\$ 2,231,400
300	State Revenue	•	108,192	125,323	110,000	10,745	120,745
400	Federal Revenue		1,042,077	1,115,000	1,055,000	5,000	1,060,000
500	Transfers In & Other Financing Sources		2,912	, ,	· · ·	2,912	2,912
	TOTAL REVENUE & OTHER SOURCES		3,425,629	3,606,335	3,470,750	(55,693)	3,415,057
	EVENDITUDES						
	EXPENDITURES:						
260	SUPPORT SERVICES: Operations & Maintenance			2,400	2,400		2,400
290	Support Services-Other		3,116,701	3,432,636	4,360,220	(027 410)	3,432,802
290	TOTAL EXPENDITURES		3,116,701	3,435,036	4,362,620	(927,418)	3,435,202
	TOTAL EXPENDITORES		3,110,701	3,433,030	4,302,020	(327,410)	3,433,202
450	BUILDING IMPROVEMENT SERVICES		_	200,000	200,000	271,971	471,971
			3,116,701	3,635,036	4,562,620	(655,447)	3,907,173
	OTHER FINANCING HOEG.						
	OTHER FINANCING USES: Interfund Transfer						
600	TOTAL OTHER USES						
	TOTAL OTHER 03E3						
	TOTAL EXPENDITURES & OTHER USES		3,116,701	3,635,036	4,562,620	(655,447)	3,907,173
	EXCESS (SHORTAGE) REVENUES OVER						
	EXPENDITURES		308,928	(28,701)	(1,091,870)	599,754	(492,116)
740	FUND BALANCE - BEGINNING OF YEAR		1,609,933	1,918,861	1,918,861		1,918,861
	FUND BALANCE - END OF YEAR	\$	1,918,861	\$ 1,890,160	\$ 826,991		\$ 1,426,745
		_	· · · · ·				
	FUND BALANCE AS PERCENT OF EXPENDITURES		61.57%	52.00%	18.13%		36.52%

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF ROCHESTER COMMUNITY SCHOOLS

2018-2019 BUDGET AMENDMENT

RESOLVED, that this resolution shall be the **DEBT SERVICE FUND** Appropriation Act of the Rochester Community Schools for the fiscal year 2019-2020: A resolution to make appropriations; and to provide for the disposition of all income received by Rochester Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **DEBT SERVICE FUND** of Rochester Community Schools for fiscal year 2019-2020 which includes 5.20 mills of ad valorem taxes to be levied on non-homestead and homestead property to be used for debt service be adopted as follows:

Revenues

Nevellues	Local Interest		\$ 29,475,000 29,000
	Total Revenue		29,504,000
Estimated Fund Balance June 30, 2018 Fund Balance Appropriated to Expenditures		\$ 2,250,558 1,314,000	
Projected Fund Balance June 30, 2019		\$ 3,564,558	
Fund Balance Appropriated to Expenditures			(1,314,000)
Total Appropriated for Debt Service Fund Expenditures			\$ 28,190,000

BE IT FURTHER RESOLVED, that \$28,190,000 in the **DEBT SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Bond Principal	\$ 21,970,000
Bond Interest	6,140,000
Other Bond Expenditures	80,000

Total appropriated for Debt Service Fund \$ 28,190,000

This appropriation is to become effective June 24, 2019

ROCHESTER COMMUNITY SCHOOLS DEBT SERVICE FUND BUDGET PROJECTION June 30, 2019

		2017-18		2018-19			
		Actual	•	Original Budget		Adjustments	Proposed Final Amendment
REVENUE:							
Local Revenue	\$	28,079,585	\$	29,788,719	\$	(313,719) \$	29,475,000
Earnings on Investment		20,385		20,383		8,617	29,000
TOTAL REVENUE & OTHER SOURCES		28,099,970	•	29,809,102		(305,102)	29,504,000
EXPENDITURES: SUPPORT SERVICES:							
Bond Principal		21,160,000		21,970,000		-	21,970,000
Bond Interest		7,101,952		7,102,325		(962,325)	6,140,000
Other Expense		72,739		80,000		-	80,000
TOTAL EXPENDITURES		28,334,691	•	29,152,325		(962,325)	28,190,000
EXCESS (SHORTAGE) REVENUES OVER							
EXPENDITURES		(234,721)		656,777		657,223	1,314,000
740 FUND BALANCE - BEGINNING OF YEAR FUND BALANCE - END OF YEAR	\$ =	2,485,279 2,250,558	\$	2,250,558 2,907,335		 ==	2,250,558 3,564,558
FUND BALANCE AS PERCENT OF EXPENDITURES		7.94%		9.97%			12.64%

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF ROCHESTER COMMUNITY SCHOOLS

2018-19 BUDGET AMENDMENT

RESOLVED, that this resolution shall be the **CAPITAL PROJECTS FUND** Appropriation Act of the Rochester Community Schools for the fiscal year 2018-2019: A resolution to make appropriations; and to provide for the disposition of all income received by Rochester Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **CAPITAL PROJECTS FUND** of Rochester Community Schools for fiscal year 2018-2019 be adopted as follows:

Revenues

Proceeds from Bonds	56,025,000
Premium on Bonds	1,401,098
Interest	349,000
Rebates	200,000
Total Revenue	57,975,098

Fund Balance June 30, 2018 \$ 48,057,315

Fund Balance Appropriated to Expenditures _____11,717,169

Projected Fund Balance June 30, 2019 \$ 59,774,484

Fund Balance Appropriated to Expenditures (11,717,169)

Total appropriated for Capital Projects Fund Expenditures \$ 46,257,929

BE IT FURTHER RESOLVED, that \$37,674,551 in the CAPITAL PROJECTS FUND is hereby appropriated in the

Expenditures

Cost of Issuance		\$ 595,676
Services		2,768,188
Capital Outlay		42,894,065
	_	

Total appropriated - Capital Projects Fund \$ 46,257,929

This appropriation to become effective June 24, 2019

ROCHESTER COMMUNITY SCHOOLS CAPITAL PROJECTS FUND BUDGET PROJECTION June 30, 2019

			2017-18			2018-19		
			Actual		Original Budget	Adjustments		Proposed Amendment
F	REVENUE:			-				
5910	Bond Proceeds	\$	-	\$	-	\$ 56,025,000	\$	56,025,000
5912	Premium on Bonds		-		-	1,401,098		1,401,098
1510	Interest		1,026,735		300,000	49,000		349,000
1990	Rebates		-		-	200,000		200,000
6110	Transfers In		-	_	-	-		
	TOTAL REVENUE & OTHER SOURCES		1,026,735		300,000	57,675,098	-	57,975,098
E	EXPENDITURES:							
	SUPPORT SERVICES:		44.040.044		00 000 100	0.405.070		40.004.005
6000	Capital Outlay		44,248,011		36,398,193	6,495,872		42,894,065
7000	Bond Issue Costs		-		4 070 050	595,676		595,676
XXXX	Other	_	-	-	1,276,358	1,491,830		2,768,188
	TOTAL EXPENDITURES		44,248,011		37,674,551	8,583,378		46,257,929
E	EXCESS (SHORTAGE) REVENUES OVER							
	EXPENDITURES		(43,221,276)		(37,374,551)	49,091,720		11,717,169
740 F	FUND BALANCE - BEGINNING OF YEAR		91,278,591		48,057,315			48,057,315
F	FUND BALANCE - END OF YEAR	_	48,057,315		10,682,764		\$	59,774,484
F	FUND BALANCE AS PERCENT OF EXPENDITURES		108.61%		28.36%			129.22%