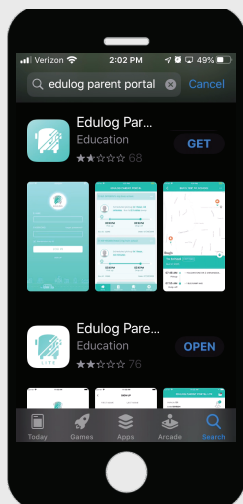


## 1 Install App



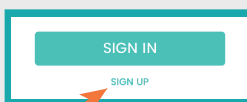
Find the Edulog Parent Portal app in the Google Play Store or iOS App Store and install. You can also use the QR code provided in #2.

## 2 QR Code

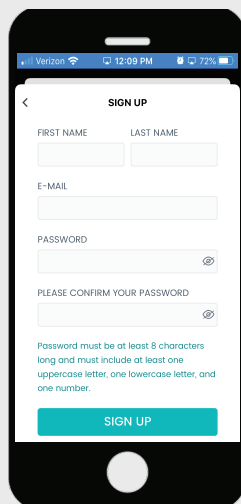


Scan the QR code with your smart phone to install the Edulog Parent Portal App.

Once the app is installed, tap on Sign Up at the Login Screen.

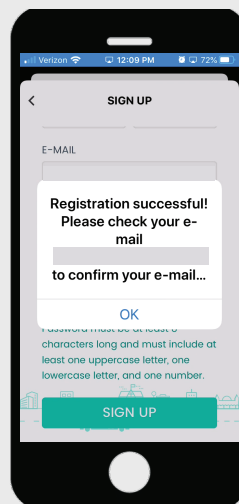


## 3 Registration



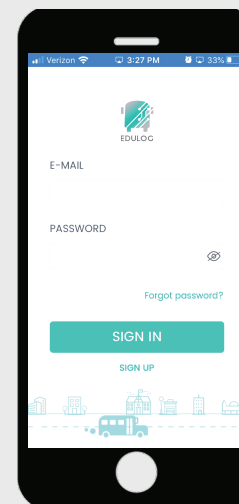
Add your First and Last Name. Enter your Email. Enter and Confirm a Password. Then tap on Sign Up.

## 4 Verification



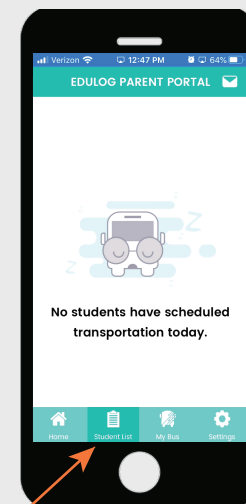
You will receive a message: Registration successful! Please check your email from support@edulog.cloud to confirm your email address.

## 5 Sign In



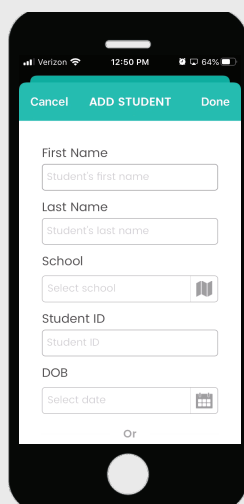
Enter your email. Enter your password. Select Sign In.

## 6 Students



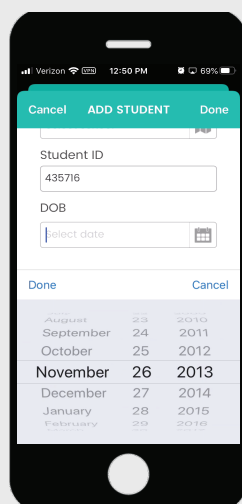
Student Transportation will not be listed yet. Go to Student List in the menu at the bottom of the app then tap on Add Student.

## 7 Add Student



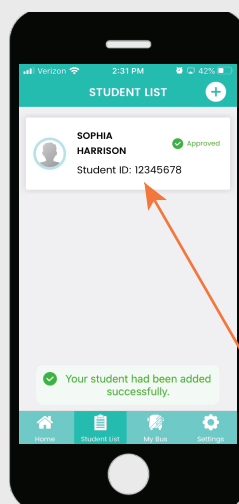
Enter the student's First and Last Name. Enter the name of the School or find using the map icon. Then enter the Student ID and date of birth.

## 8 Date of Birth



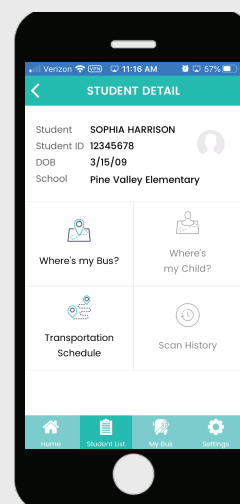
Scroll to DOB on Apple iOS. Select the day and then the year on the Android. Then tap Done. Approval is immediate.

## 9 Approval



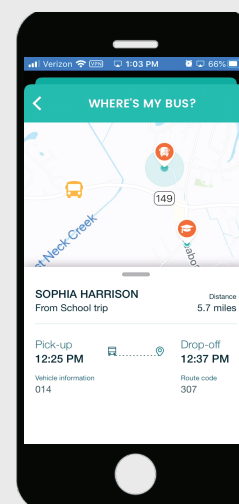
The student will display as Approved. If rejected, the information you entered did not match exactly with ParentVUE/StudentVUE.

## 10 Student Details



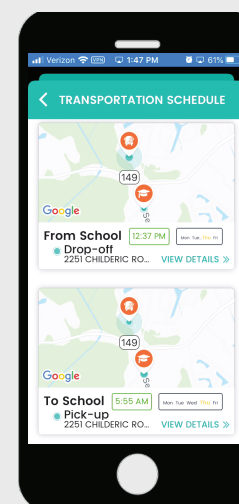
When you select the name from the student list, student detail information will appear. Name, ID, DOB, School and Bus and Schedule buttons.

## 11 Where's My Bus?



Select Where's my Bus? in the Student Detail. The school, stop and bus will be shown on the map with trip information below.

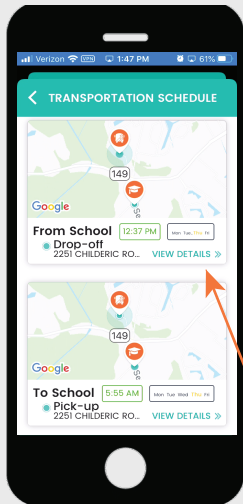
## 12 Schedule



To go back to Student Detail, select the back arrow. Then select Transportation Schedule

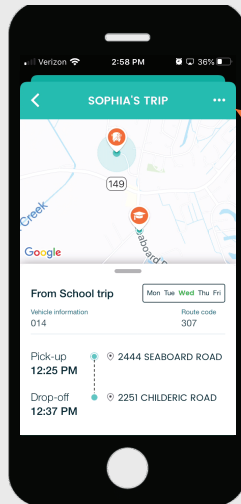


## 13 Schedule



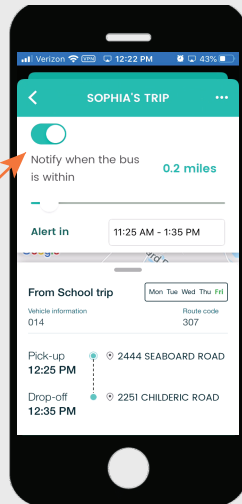
When selecting Transportation Schedule, Pickup and Drop-off time location is shown.

## 14 Student Trips



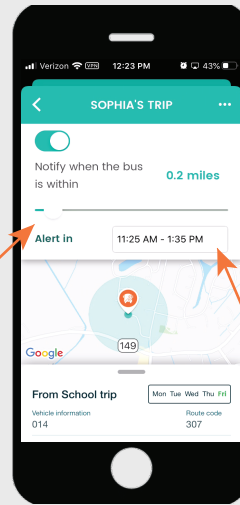
In the Schedule window for Pickup and Drop-off, select View Details for additional information.

## 15 Trip Alerts



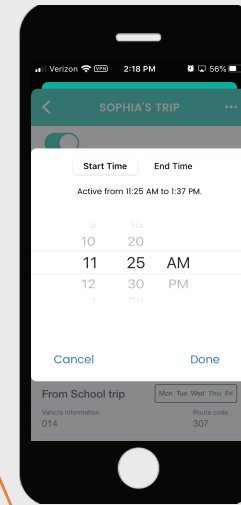
You can set notifications from this window by selecting the icon. Then tap the slide button to turn them on.

## 16 Alert Zone



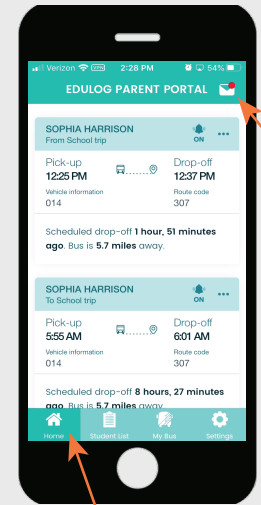
Slide down the trip window so you can see the radius. Then adjust the radius with the slide button. Then set the Alert in time.

## 17 Alert Time



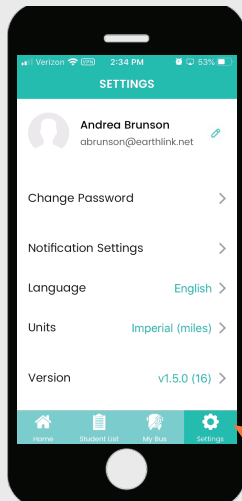
Choose a Start Time and End Time during which you will receive notifications that the bus has entered the Zone. Then select Done.

## 18 Home



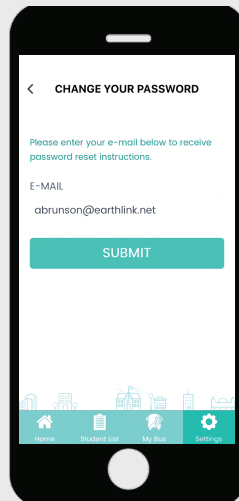
To get back to the main menu, choose the back arrow. Upcoming trip information and your Inbox are at Home.

## 19 Settings



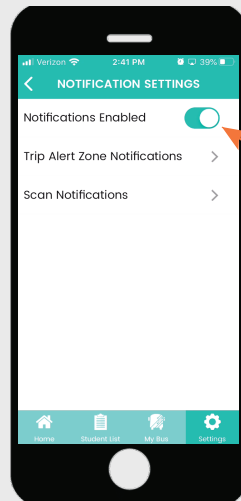
In the main menu, tap on Settings. Here you can change your password, set notifications choose your language, select units and check for updates.

## 20 Password



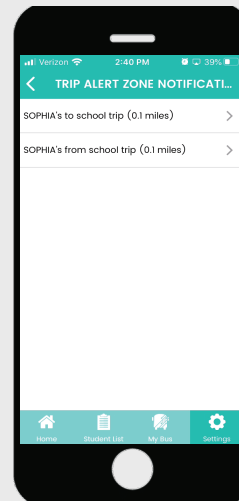
Select Change Password in Settings to change your password and Submit. Then check your email from support@edulog.com.

## 21 Notifications



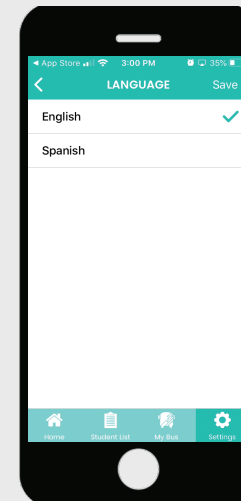
Enable notifications by tapping on the slide button. This will take you to your phone notification settings.

## 22 Trip Alerts Zones



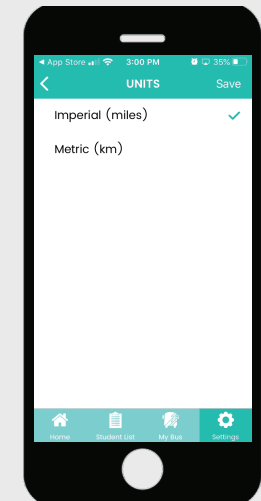
When selecting Trip Alert Zone Notifications, you can set Alert Zones and Times shown in #15-17 above.

## 23 Language



Tap on Language in Settings to select your language and Save.

## 24 Units



When selecting Units in the Settings screen, you can select Miles or Kilometers and then Save.